

# NOTICE OF SHOTTISHAM PARISH COUNCIL MEETING

**Tuesday 8th September 2020  
at 7.30pm via Zoom Video Conference**

**PLEASE CONTACT THE CLERK FOR FULL DETAILS AS TO HOW TO ATTEND THE ONLINE  
ZOOM MEETING OR USE THE MEETING ID NUMBER: 872 8405 3801**

All councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

## AGENDA

1. Chairman's welcome and apologies for absence
2. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
3. Councillors' Declarations of Interest
4. Signing of AGM Minutes of 14<sup>th</sup> July 2020 as a true record
5. Reports: AR (SCC), JM (ESC)
6. To receive update on Highways Issues
7. To receive update on playground issues
8. To discuss when, if or how to hold the Annual Parish Meeting
9. Clerk's report and Finance report:
  - a) Financial report
  - b) Signing of cheques

a. Clerk's wages	£240.00
b. HMRC	£60.00
c. Clerk's expenses	£77.69
d. Ray Kay (hedgehog boxes AONB grant)	£384.00
e. Philip Bouscarle (postcrete)	£14.69
f. REJB Sports Services (remedial work)	£843.60
10. To receive updates on the action points from the meeting in July
11. Matters to be brought to the attention of the Council
12. Action points arising from the September meeting

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Lesley Roberts, Parish Clerk