

# NOTICE OF SHOTTISHAM PARISH COUNCIL MEETING

**Tuesday 10th November 2020  
at 7.30pm via Zoom Video Conference**

**PLEASE CONTACT THE CLERK FOR FULL DETAILS AS TO HOW TO ATTEND THE ONLINE  
ZOOM MEETING OR USE THE MEETING ID: 810 9458 8820 PASSCODE: 387810**

All councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

## AGENDA

1. Chairman's welcome and apologies for absence
2. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
3. Councillors' Declarations of Interest
4. Signing of AGM Minutes of 8<sup>th</sup> September 2020 as a true record
5. Reports: AR (SCC), JM (ESC)
6. To discuss how to build up a designated fund for replacing playground equipment
7. To consider draft budget for 2021-22 prior to setting precept in January
8. To receive update on Highways Issues
9. To receive update on playground issues
10. To discuss request received for a donation from Headway Suffolk
11. To discuss ESC's consultation on planning documents available until 30<sup>th</sup> November
12. Clerk's report and Finance report:
  - a) Financial report
  - b) Signing of cheques

a. Clerk's wages	£240.00
b. HMRC	£60.00
c. suffolk.cloud (website hosting)	£100.00
d. Playsafety Ltd (RoSPA report)	£103.20
13. To receive updates on the action points from the meeting in September
14. Matters to be brought to the attention of the Council
15. Action points arising from the November meeting

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Lesley Roberts, Parish Clerk