

# NOTICE OF SHOTTISHAM PARISH COUNCIL MEETING

**Tuesday 8th November 2022  
at 7.30pm in the Trust Hall**

All councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

## AGENDA

1. Chairman's welcome and apologies for absence
2. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
3. Councillors' Declarations of Interest
4. Signing of Minutes of 20<sup>th</sup> September 2022 as a true record
5. Reports: AR (SCC), JM (ESC)
6. To consider draft budget for 2023-24 prior to setting precept in January
7. To receive update on Highways Issues
8. To receive update on playground issues
9. To receive update on planning applications responded on during October
  - DC/22/3932/TCA – Approved via email
10. To discuss Chairman Ray Kay's successful £8,000 lottery funding bid
11. To consider how to communicate to residents the support available to help with the cost of living crisis.
12. Clerk's report and Finance report:
  - a) Financial report
  - b) Cheques signed between meetings

a. The CGM Group (grass cutting)	£60.00 (28/09/2022)
b. Playsafety Ltd (RoSPA Report)	£109.20 (28/09/2022)
c. Suffolk.cloud (website hosting)	£110.00 (28/09/2022)
d. Business Services (CAS) (Insurance)	£298.45 (18/10/2022)
e. The CGM Group (grass cutting)	£60.00 (18/10/2022)
  - c) Signing of cheques

a. Clerk's wages	£240.00
b. HMRC	£60.00
c. Shottisham WI Trust Hall	£30.00
d. The CGM group (grass cutting)	£60.00
13. To receive updates on the action points from the meeting in September
14. Matters to be brought to the attention of the Council
15. Action points arising from the November meeting

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Lesley Roberts, Parish Clerk