

# NOTICE OF SHOTTISHAM PARISH COUNCIL MEETING

**Tuesday 9<sup>th</sup> July 2024  
at 7.30pm in the Trust Hall**

All councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

## AGENDA

1. Chairman's welcome and apologies for absence
2. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
3. Councillors' Declarations of Interest
4. Signing of AGM Minutes of 14<sup>th</sup> May 2024 as a true record
5. Reports: AR (SCC), JM (ESC)
6. To confirm adoption of updated Financial Regulations for 2024
7. To receive update on Highways Issues
8. To receive update on playground issues
9. To discuss problem of overgrown footpaths
10. Clerk's report and Finance report:
  - a) Financial report
  - b) Cheques already signed and paid:

a. Nurture Landscapes Ltd	£149.76
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  - c) Cheques requiring signature:

a. Clerk's wages	£280.00
b. HMRC	£70.00
c. Clerk's expenses (stationery)	£22.20
d. Shottisham WI Trust Hall	£40.00
11. To receive updates on the action points from the AGM meeting in May
12. Matters to be brought to the attention of the Council
13. Action points arising from the July meeting

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Lesley Roberts, Parish Clerk