

NOTICE OF SHOTTISHAM PARISH COUNCIL MEETING

**Tuesday 13th January 2026
at 7.00pm in the Trust Hall**

All councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

AGENDA

1. Chair's welcome and apologies for absence
2. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern on the agenda without having to sit through the whole meeting*
3. Councillors' Declarations of Interest
4. Signing of Minutes of 11th November 2025 as a true record
5. Reports: AR (SCC), JM (ESC)
6. To approve budget for 2025-26 and setting of precept
7. To receive update on Highways Issues
8. To receive update on playground issues
9. To discuss donation request received from Hollesley Events Committee
10. Clerk's report and Finance report:
 - a) Financial report
 - At close of business on the 31/12/2025 the savings account stood at £9,186.70
 - At close of business on the 31/12/2025 the current account stood at £43.12
 - b) Online payments authorised before meeting

a. L Robers (Microsoft Office 2024)	£119.99
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 - c) Online payments requiring authorisation

a. Clerk's wages	£280.00
b. HMRC	£70.00
c. Shottisham WI Trust Hall	£40.00
d. ICO (Data Protection Fee (Direct Debit))	£47.00
11. To receive updates on the action points from the meeting in November
12. Matters to be brought to the attention of the Council
 - Online banking submission forms for signature
13. Action points arising from the January meeting

Lesley Roberts, Parish Clerk