

SHOTTISHAM PARISH COUNCIL

Minutes of a meeting held at Trust Hall Shottisham on the 14th July 2014 @ 7.15pm

Those Present:

M Hazelwood (Chairman), Cllr Dunnett, Cllr Nicholls, Cllr Backhouse, Cllr Newman, Cllr Venediger, S Loader (clerk)

Also in attendance:

Cllr Block SCDC, M Smith SNT, A Morgan, M Haines, A Collins, R Kay, Y Potter, C Potter, K Murray, I Murray, D Bouscarle, T Price, D Price, D Fleming, A Chalder, R Chalder, J Excell. D Bickerton. D Backhouse.

An opportunity for public comments were made before the meeting.

AG1 – 14/07/14 Apologies for absence
Cllr Venediger, Cllr Newman arrived at 19.40pm
Cllr Clark
Cllr Reid SCC

AG2 – 14/07/14 Declaration of interest
None recorded.

AG3 – 14/07/14 To agree minutes from meetings
The minutes of the meetings held on 12/05/14 and 23/06/14, minutes were approved as a true record and have been duly signed by the chairman.

AG4 – 14/07/14 Identification of possible sites for housing. SCDC representatives
Council representatives M Edgerley and H Hanslip there comments noted below:

The core strategy has been in place for 1 year, it is currently reviewing its policies for the area, needing to identify the scale of development that's appropriate for the district and Shottisham.

- Needs to identify land within the physical limits boundary, no development can happen outside the village envelope.
- Shottisham has been identified as a local service centre.
- Core strategy sets out planning for the next 15 years
- An information pack will be sent out at the end of July 2014 to allow the Parish and the community of Shottisham to discuss where they *would agree and not agree* development.
- The results of the parish consultation will be submitted in September
- A possible 10 units could be built over the next 15 years, but this figure is not guaranteed, could be more or less. Advice to use core planning policies to influence future applications.
- Shottisham and surrounding area is classified an area of outstanding beauty.
- A review will be made in 2015 as villages will have changed.
- A map of Shottisham marking possible areas for development has been appended to these minutes for reference only. *This map is a general over view and hasn't been agreed.*
- It was confirmed also that the recreation area adjacent to heath drive will not be considered for development. *Supported by all councillors and public. SCDC planners were also in agreement.*
- There will be consideration for areas of conservation that require protection.
- Planning applications are approved or denied on the merit of each one.

- Agriculture buildings may also be considered for permanent residence under the core strategy.
- To refer to world of planning material online.
- SCDC leave at 20.25pm

Two members of the public raised the issue that there is very limited parking in the village, there are also issues with speeding and no public transport and was also concerned about the clarification on a service centre, since concern was raised that Shottisham didn't match all the criteria. There were concerns also about unwanted development and the preference given to planners and over ruling what the community wants. Cllr Venediger asked if the parish plan was bullet proof, the reply from H Hanslip SCDC **was there is no guarantee and to use planning policies to influence decisions**. District Councillor Block made a suggestion to smaller property builds due to housing density in the village.

Chairman Hazelwood also asked if builds that were going ahead now go towards the total amount required by the core strategy. M Ederly SCDC replied no decision regards numbers as yet, referring to the core strategy but 10 units would be the suggestion to start with. Chairman Hazelwood also asks if planning could be approved on sites specified already, the reply from M Ederly SCDC was that this plan was for information only and is to be agreed.

Chairman Hazelwood and the Public have agreed that an extra meeting before September would be beneficial to discuss site specific areas of development for Shottisham, **dates to be advised and request SCDC planners to attend**. The parish plan has identified the need for affordable housing.

Chairman Hazelwood also referred to the possible development of houses on Heath Drive, he explained that not enough information had been received. **Decision to invite Bawdsey Estate to discuss the planning. Date to be advised.**

Post Meeting. Cllr Newman requested her objection be recorded.

AG5 - 14/07/14 Reports

4a/ SCC (Cllr Reid) nothing to report

4b/ SCDC (Cllr Block) attended, nothing to report

4c/ SNT (Marie Smith attended, reported no crimes in the village. Speed checks

Results 2 speeding, speed checks again next week. Suggested possible community speed watch.

Highways to clear foliage around speed signs. Official police advice poster will be put up regards parking in the village.

AG6 – 14/07/14 Appointment of Clerk and responsible financial officer.

S Loader appointed and a **contract of employment to be agreed at the next meeting**.

AG7 – 14/07/14 Clerk

6a/ Report on Invoices paid outside of meeting that have been pre agreed.

Parish Clerk Wages £334.50

WI Trust Hall hire (28/04/14, 12/05/14, 23/06/14 @ £30 each) £90

Invoice for Payment: Printer cartridge £17.68

6b/ Statement of Finances

2nd June 14:

Current Account £5274.37

Reserve Account (*721) £ 192.17

Reserve Account (*750) £1659.87

July :2nd

Current Account £4939.90

Reserve Account (*721) £192.17

Reserve Account (*750) £1659.87

AG8 – 14/07/14 Speeding through village

Cllr Venediger has confirmed that the Parish has no powers regards enforcement. Working with the police to cut down speed and highways regards removing foliage from signs.

AG9 – 14/07/14 Proposed community orchard “sponsor a tree initiative”.

Cllr Backhouse, on behalf of Shottisham WI, reported they plan to establish a community orchard on part of the land behind the trust hall. The fruits could be shared with villagers and the area enhanced for wildlife. Heritage varieties of fruit were being considered, as well as sitting bee hives, both individuals and the parish council would be invited to sponsor a tree. Councillors support the initiative.

AG10-14/07/14 Action Point Update

AP5-110313 – Cllr Clark to get written quote from Waveney with regard to safety report. – ROSPA Check carried out. Cllr Clark to provide copy of report to Clerk for filing. Copy filed on next meeting/action complete

AP4 – 150713 – Cllr Block to circulate points raised re: Anglia One by Dr Norton – East Anglia One inspectors final report & consent will be published shortly. Ongoing – up to date information will be forwarded as soon as it's available.

AP5 – 150713 & AP4-130513 - Cllr Venediger to remove Cllr Buswell from, and to add Cllr Backhouse to the account signatories and Cllr Venediger to remove Dr Norton as a signatory for the bank accounts. Also Cllr Murray to be removed from bank account signatories. Cllrs Dunnett to be added to bank account signatories. – Ongoing. **Cllr Venediger to submit the form to the bank.**

AP6 – 181113 Cllr Venediger to obtain clarification from SCC Highways on the requirement for users of grit in the parish to be registered. **Ongoing**

AP7 – 181113 Cllr Venediger to assist Josie Excell in investigating options for remote (cloud) data storage. Josie Excell to back up files to the cloud storage. **to be done before the sept meeting**

AP11– 181113 Cllr Venediger to ascertain the ownership of the phone box. The box is owned by BT, the Parish could adopt the phone box, which would mean that the phone would come out and the Parish would have to pay towards maintenance. To be added to next meeting's agenda. Costs of the phone box to adopt, will circulate.

AP1 – 200114 Josie Excell to contact Hilary Slater as all Councillors have completed their declaration except for Cllr Dunnett, who has not received a request from SCDC. **Cllr Dunnett to contact Hilary Slater**

AP2 – 200114 Josie Excell to contact the WI, and the Church to ask if they want a page on the village website. Also to contact D Bouscarle to put a piece in the village newsletter.

AP4 – 200114 Cllr Clark to follow this up and ascertain how much money is available from SCDC for providing rabbit fencing for the play area. Ray Kay informed Josie Excell that money is available from SCDC. Josie Excell to clarify the fund and inform Cllr Clark.

AP5 – 200114 Cllr Clark to arrange for the existing rabbit holes to be filled with sand. Ongoing.

AP6 – 200114 Josie Excell to contact Eibe to ask for recommendations regarding use of the tyre group swing and to get prices for a sign to advise users. Ongoing. Josie Excell to action

AP7a – 200114 Cllr Clark to arrange for the inspection lid (for a septic tank belonging to a neighbouring property) to be secured as it is on the edge of the play area. Ongoing.

AP7b – 200114 Cllrs Clark & Hazelwood to progress the Roger Buswell memorial: plaque and path through meadow. Ongoing.

AP2 - 120514 Cllr Hazelwood to approach a Housing Association and talk to the Planning Officer to identify potential sites. To get housing assoc involved in the next meeting.

Charles Lloyd approached the parish to present planning from the bawdsey trusts point of view. Enabling rules may influence planning, need clarity on this. Feedback to Suffolk coastal should reflect what the parish want. Decisions made in the extra august meeting. Invite Charles Lloyd to the sept. TBA

AP3 – 120514 Cllr Venediger to obtain firm costings and investigate funding sources. traffic calming. **No results as yet.**

AP4 – 120514 Cllr Venediger to include painting 30mph indication painted on the road in plans. **Waiting for response**

AP6 – 120514 Cllr Clark to locate the grab bag and advise the Emergency Co-ordinators. **Confirmed location of grab bags, emergency co-ordinators aware.**

AG11-14/07/14 Matters arising from Action Point update

AG12-14/07/14 Items to be carried forward to next meeting

X M J Hazlewood

M Hazlewood
Chairman Shottisham Parish Council

DRAFT