

**Shottisham Parish Council**  
**Minutes of a meeting held on 17<sup>th</sup> November 2014 at 7.30pm, WI Hall,**  
**Shottisham**

**Present:** Chr M Hazelwood, Cllr Venediger, Cllr Nichols, Cllr Backhouse, Cllr Newman, Cllr Clark

**Attendees:** S Loader Clerk, District Cllr C Block, 2 residents.

**AG1-17/11/14 Apologies For Absence**  
Cllr Dunnett

**AG2-17/11/14 Receive and record a declaration of interest by members on items on agenda**  
Chr Hazelwood in respect to planning application agenda item 10

**AG3-17/11/14 Sign and approve minutes 15<sup>th</sup> Sept 2014.**  
Signed by Chr Hazelwood as a true record.

**AG4-17/11/14 Public invited to raise any issues regards items on the agenda.**  
None recorded.

**AG5-17/11/14 Clerks report.**

Clerk reports general admin, accounts and emails, minutes and real time Inland Revenue completed and new tax code issued. Received draft local validation requirements regards submitting planning applications. **Action clerk to circulate.**

**AG6-17/11/14 Finance**

Current Account **723b/f balance	£4849.93
Interest Sept 14	£ .03
Interest Oct 14	£ .03
J Excel Cheque 22087	£ 17.68-
S Loader Cheque 22077	£ 334.50-
Precept	£1999.99
CAS Insurance 22089	£ 422.32-
Interest Nov 14	£ .03
Balance	£6075.53 statement 11/2014
Savers account **750	£1659.87
Savers account **721	£ 192.17
<b>Total Reserves</b>	<b>£7927.57</b>

Payments for approval:

WI Hall Shottisham £500 grant towards dormer window replacement. Full council approved. To pay once invoice has been received.

S Loader Clerk wages £334.50 cheque 22090

S Loader Clerk reimburse £8.03 folders cheque 22090

Wi Hall hire £90.00 22091

**AG7-17/11/14 Reports**

7.1 Police, no crimes committed.

7.2 C Cllr A Reid, report appended to the minutes.

7.3 D Cllr Block reports:

- Deben estuary action plan for flood cell 4 for Shottisham has been produced.
- Public consultation to take place from the 17<sup>th</sup> Nov to 5<sup>th</sup> Jan 2015. Encourage residents to attend meeting at the Sutton memorial hall on wed 3<sup>rd</sup> Dec 2014. Drop in between 2pm and 7.30pm to ask questions.
- 1<sup>st</sup> report to be done with environment agency and the community.
- To highlight the policy of peace and tranquillity on the river Deben, encouraged to read this section of the plan.

**Action clerk to email newsletter regards consultation dates and times.**

**AG8-17/11/14 Correspondence**

SCDC Sustainability appraisal scope report.

SCDC Parish elections budget proposals

WI Hall request payment of £500 donation towards repairs to dormer window.

**AG9-17/11/14 Planning Application**

DC/14/3575/TPO Mr Hazelwood, fell a Colorado blue spruce, too close to house.

No Objections recorded.

**AG10-17/11/14 Review of car parking on the field.**

Cllr Venediger reports public gave positive comments to the way the parking was organised.

Chr Hazelwood reports it was successful.

**AG11-17/11/14 Sea Walls repair update.**

Chr Hazelwood reports sea wall repairs by Deben estuary partnership and refers to early data, refers to short term and long term fix to flood cell 4. Short term, maintain and improve the site – longer term suggestion to consider the option to move new line of defence further inland to offer more protection.

C Blocks reports £150,000 cost in the short term to protect until 2035. Land owners are trying to raise the funds, using possible enablement policies. All 3 local landowners don't have an agreement. Landowners would like to cut the flood cell in half. Protects property but remaining section up river belonging to quilters will not be maintained to the same degree. Land owners are concerned about the fall back position protecting housing and road, without protecting the environment. Chr Hazelwood asks which approach the council would like to support. Cllr Venediger confirms that he asked Charles Loyd from Bawdsey about enablement, this wasn't an option. Why now. C Cllr Block replies Bawdsey estate may be undecided on this approach. Cllr Nicholls liked the plan to build defence inland.

Chr Hazelwood asks if there are other sources of funding. C Block reports yes other sources are being looked at. Owners of boats on the river to donate a £1.00 per year, going towards looking after the river. Enablement not only option. C Cllr Block can't interfere with how the funds are raised, steered by what the community wants.

Cllr Newman reports normal planning and enablement for are being merged, feels there is conflict in agreeing to plans for repairs to flood cell 4 and planning on land east of heath drive. Would like it to be clear because of the link between the two.

Cllr Clark ask what is the predicted sea level rise and will existing wall be repaired enough to prevent overtopping of water. Cllr Block reports Yes there is predicted water rise, reinforcing the wall will be enough to protect, landowners are being given more say over how the protection is to go ahead.

Outcome: Cllr Newman abstaining from making a decision due to conflict with land east of heath drive. Proposal from Cllr Nichols to support maintenance to the wall 5 in favour, 1 abstention. Chr Hazelwood to email comment to Graham Henderson.

**AG12-17/11/14 Housing needs survey – update on progress**

Cllr Backhouse reports that the pro forma housing survey is too detailed for what is required, would like the questionnaire to be reduced and more specific. Outcome: Chr Hazelwood to reduce the questionnaire and circulate for feedback. Full council support.

**AG14-17/11/14 Action point update, matters to report.**

Updated.

**AG15-17/11/14 Dates for meetings 2015**

Jan 13<sup>th</sup> – 2<sup>nd</sup> Tuesdays of alternate months. 7.30pm start

10<sup>th</sup> March 2015

7<sup>th</sup> May council elections.

12<sup>th</sup> may AGM and parish meeting start at 7pm

14<sup>th</sup> July 2015

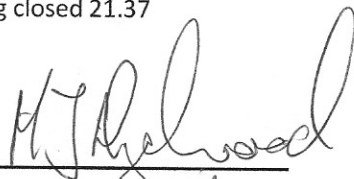
8<sup>th</sup> Sept 2015

10<sup>th</sup> Nov 2015

Meeting closed 21.37

X

Chairman  
Mr M Hazelwood



13th January 2015

AG10-14/07/14 Action Point Update

AP5 – 150713 & AP4-130513 - Cllr Venediger to remove Cllr Buswell from, and to add Cllr Backhouse to the account signatories and – Cllr Venediger to remove Dr Norton as a signatory for the bank accounts. Also Cllr Murray to be removed from bank account signatories. Cllrs Dunnett to be added to bank account signatories. – Ongoing. **Cllr Venediger to submit the form to the bank.** done

AP6 – 181113 Cllr Venediger to obtain clarification from SCC Highways on the requirement for users of grit in the parish to be registered. **Ongoing** ✓ *Ray Kay filling bins covered.*

AP7 – 181113 Cllr Venediger to assist Josie Excell in investigating options for remote (cloud) data storage. Josie Excell to back up files to the cloud storage. **to be done before the sept meeting**

AP11– 181113 Cllr Venediger to ascertain the ownership of the phone box. The box is owned by BT, the Parish could adopt the phone box, which would mean that the phone would come out and the Parish would have to pay towards maintenance. To be added to next meeting's agenda. ✓ Costs of the phone box to adopt, will circulate.

X AP1 – 200114 Josie Excell to contact Hilary Slater as all Councillors have completed their declaration except for Cllr Dunnett, who has not received a request from SCDC. **Cllr Dunnett to contact Hilary Slater**

AP2 – 200114 Josie Excell to contact the WI, and the Church to ask if they want a page on the village website. Also to contact D Bouscarle to put a piece in the village newsletter.

AP4 – 200114 Cllr Clark to follow this up and ascertain how much money is available from SCDC for providing rabbit fencing for the play area. Ray Kay informed Josie Excell that money is available from SCDC. Josie Excell to clarify the fund and inform Cllr Clark.

AP5 – 200114 Cllr Clark to arrange for the existing rabbit holes to be filled with sand. Ongoing.

AP6 – 200114 Josie Excell to contact Eibe to ask for recommendations regarding use of the tyre group swing and to get prices for a sign to advise users. Ongoing. Josie Excell to action

AP7a – 200114 Cllr Clark to arrange for the inspection lid (for a septic tank belonging to a neighbouring property) to be secured as it is on the edge of the play area. Ongoing.

AP7b – 200114 Cllrs Clark & Hazelwood to progress the Roger Buswell memorial: plaque and path through meadow. Ongoing.

AP3 – 120514 Cllr Venediger to obtain firm costings and investigate funding sources. traffic calming. **No results as yet.**

AP4 – 120514 Cllr Venediger to include painting 30mph indication painted on the road in plans. **Waiting for response**