

## Shottisham Parish Council

### Minutes of a Meeting held on Tuesday 12th January 2016 at Shottisham Trust Hall

Present: Chairman Mike Hazelwood, Cll M Nicholls , Cll K Dunnett, Cll N Good, Cll J Fletcher  
Attendees: District Cll C Block, Cll A Reid, PC Karen Clabburn and Serg Scott Cullum, Acting Clerk J Webb.

**Presentation by the Environment Agency:** David Kemp and Karen Thomas from the Environment Agency and the Internal Drainage Board spoke to SPC before the meeting to talk about proposals for Flood Cell 4 in the Shottisham area. They have been working closely with the Deben Estuary Partnership and local landowners to look at flood defences which are eligible for government funding through the EA. They should have a 1 in 75 standard of protection. They reported that flood defences were generally in excellent condition with a very resilient river wall. However, serious flooding on Bawdsey and Felixstowe Marshes would impact Flood Cell 4 and beyond. There are low sections of wall on the northern aspect on land owned by G Quilter which could be raised in order to protect leakage into the southern area. Some flood defence money may have to be raised locally but the Environment Agency would also contribute sums. This was seen as very reassuring news.

**1-12/01/16 Chairman's Welcome and Apologies for Absence** Apologies received from Cll L Dautzenberg

**2-12/01/16 Public Forum:**

**3-12/01/16 Reports:**

- a) **Suffolk CC** Cll Andrew Reid's report highlighted the Fire and Rescue Consultation which can be carried out by any parishioners online. Closing date is 22<sup>nd</sup> February. There will be a reduction of full time fire crews. Woodbridge and Orford fire stations should not be affected. A new campaign called Sugar Smart is being launched to educate parents about the dangers of too much sugar consumption. There has been further educational progress within the county. (See enclosed report) MH updated Cll Reid on Highways issues in the village with concerns about speeding paramount. Cll Reid reported that having white gates in Chillesford has not deterred road users from speeding in the area and cost in the region of £8,000. He recommended pursuing the proposed plans for traffic calming with David Chenery.
- b) **Woodbridge SNT: Report from Sergeant Scott Cullum.** Police will no longer be reporting individual crime figures which can be accessed via the Suffolk Police website. See page 1 of report for details. Police mobile unit will continue coming to the village until end of March. (Jan 21<sup>st</sup>, Feb 11<sup>th</sup>, March 3<sup>rd</sup> and 24<sup>th</sup>) Continuation of visits will depend on police budget. The number of PSOs will drop from 7 to 3; no late shifts will be worked and they will have to apply for their own jobs.  
Chair MH reported cases of residents having their tyres punctured. Serg Cullum asked for all crimes to be reported via the 101 number if they need to contact their local police for this and non-emergency issues. Use the WSNT email to voice any concerns. MH voiced a concern about speed checks being compromised if mobile units were to stop visiting.
- c) **SCDC Report:**
  - Cll Christine Block told the meeting that SCDC had accepted Shottisham's comments in the wake of the Site Allocations: Preferred Options consultation but had not put forward alternative sites for new housing. She recommended writing to Desi Reed to

ask for an answer before the end of March when the Preferred Options will be finalised. Clerk to deal.

- Deben Estuary Partnership has money left over from a grant from central government to compensate small businesses following the flood surge in 2014. Small grants have already been awarded to three local businesses. CB asked for further recommendations of those who might benefit from such a small grant.
- Cuts in SCDC budget is likely to impact local services which should be borne in mind when setting the precept for 2016-17.
- Bawdsey is thinking of initiating a Neighbourhood Plan. CB recommended Shottisham should consider being part of this initiative.
- CB wondered whether the Sorrell Horse sub-committee was still necessary since the new council has a quorum of councillors who are not involved in the SH. A proposal to close it down will be put on the agenda for March's meeting.

**4-12/01/16 Councillors' Declaration of Interest:** None

**5-12/01/16 Signing of Minutes:** Minutes of regular PC meeting of 10<sup>th</sup> November 2015 were duly signed off by Chairman M Hazelwood as an accurate record.

**6-12/01/16 Clerk's report:** This and all other documentation relating to the Parish Council can be seen on the Shottisham Village website [shottisham.onesuffolk.net](http://shottisham.onesuffolk.net) in accordance with the new Transparency laws.

#### **7-12/01/16 Financial Report**

**Current Account:** £6,965.75

**Savings Account 1:** £1,665.18

**Savings Account 2:** £192.79

**Cheques paid out:** Clerk's Wages £334.50

Hollesley PC for CII Training £22.48

**Monies in:** £125.00 for marquee hire

#### **8-12/01/16**

- a) Bank Mandate update:** After some difficulties, papers have been sent away to Santander to put on new signatories, Mike Hazelwood, Kevin Dunnett and Nigel Good. Existing signatories Kim and Peter Nicholls are still current but will be removed once the new signatories have been approved.
- b) Signing of cheques:** Shottisham WI Hall Hire £90.00  
ICO Data Protection: £35  
Clerk's stationery expenses: £30.15
- c) To consider a draft budget for 2016-17 and setting of precept:** The budget was discussed at length and unanimously approved. Estimates for 2015-16 relating to rabbit fencing for the playing fields and traffic calming measures will be carried over to budget of 2016-17. An increase in the precept was approved from £3,907 to £4,250 to reflect rising costs and new expenses.

**9-12/01/16 To approve Standing Orders and FSO:** Councillors went through SO and approved them after small changes. The FSO were reviewed and the wording relating to computer backups will

be altered to reflect current best practice. To be confirmed by Chair MH and Clerk and put on the website.

**10-12/01/16: Clerk's contract:** A new contract was approved by council with a rise in the hourly rate to take effect from April to reflect NALC recommendations for part time clerks. Clerk will be paid bi-monthly instead of quarterly to reflect the bi-monthly nature of council meetings.

**11-12/01/16 Cooption of Councillor:** Mr Victor Newton from the Plough at Sutton registered an interest in becoming a councillor but was found to be ineligible due to the fact he had only lived 6 months in the area. MH will put an item in February's Newsletter.

**12-12/01/16 To review Highways Issues including Speeding:**

- **Speedwatch:** MH has not yet heard back from relevant parties he contacted in Sutton and Bromeswell regarding the "Speedwatch" initiative which entails sharing a speed gun.
- **Traffic calming measures:** Chair MH has contacted David Chenery but he has not responded. He will do so again and check that costs have not risen. £1,665 has been put aside for this work. See Minutes of 11<sup>th</sup> November 2015 and also comments from Andrew Reid regarding efficacy of white gates at Chillesford.

**13-12/01/16: Update on playground issues including rabbit fencing:**

- MH has purchased a new post to replace the rotted one reported in November. This will be installed asap. Clls MH, JF and NG will assess the current situation regarding rabbit incursions and will report back to March's meeting.
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**14-12/01/16: Update on Coastal Community Team consultations:** An additional meeting has been called for Saturday 16<sup>th</sup> January in the Trust Hall for residents to be consulted about funding for local businesses and about ideas to promote tourism in the area.

The CCT for the Deben Peninsula has £10,000 for the purpose of setting up an economic plan to be submitted by the end of January. There is an event at the Suffolk Punch Trust on Wednesday 20<sup>th</sup> January at 10am for all ideas to be pulled together for this plan.

**15-12/01/16 To consider charitable donations for 2015/16:** Councillors agreed to donate £100 each to Age UK Suffolk and the Disability Advice Forum which have benefited local residents in the past.

**16-12/01/16: Matters to be brought to the attention of the council: None**

**Matters to be considered at the next meeting:**

- **Rabbit Fencing**
- **Co-option of new councillor**
- **Queen's 90<sup>th</sup> birthday celebrations**
- **Date of the Annual Parish Meeting**

**Date and Time of next meeting: March 8<sup>th</sup> 2016 at 7.30 at the Trust Hall**

**Chairman**

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