

Shottisham Parish Council

Minutes of a Meeting held on Tuesday 12th April 2016 at Shottisham Trust Hall

Present: Chairman Mike Hazelwood, Cll K Dunnett, Cll N Good, Cll J Fletcher, Cll L Dautzenberg

Attendees: District Cll C Block, Acting Clerk J Webb, Diana Bickerton (Parish Recorder), Ray Kay, Liam Heron and Sally Loader

1-12/04/16 Chairman's Welcome and Apologies for Absence No apologies received.

2-12/04/16 Public Forum:

3-12/04/16 Councillors' Declaration of Interests: None declared

4-12/04/16 Signing of Minutes from Tuesday 8th March 2016: These were approved and duly signed by Chairman.

5-12/04/16 Co-option of two new councillors: Three candidates presented themselves for co-option: Ray Kay, Liam Heron and Sally Loader. Having read their personal submissions, councillors questioned the candidates who then withdrew. Councillors voted to co-opt Liam Heron and Sally Loader who signed the Declaration of Acceptance of Offer forms and joined the councillors around the table. Cll Christine Block told the council they may need to reactivate the Sorrell Horse Committee when discussing matters relating to the pub given that Cll Heron and Cll Dautzenberg who work at the pub would have to declare an interest and would not be able to vote on matters appertaining to the SH.

6-12/04/16 Proposal to appoint new Clerk's: The candidate for new clerk, Sue Edwards, was unable to attend the meeting and subsequently withdrew her application. Acting Clerk, Jenny Webb told the meeting she would remain as clerk until 1st July after the external audit had taken place, thus giving three months' notice as per contract. Councillors agreed to place an advertisement for a new clerk in Village Voices and on the SALC and LCPAS websites. It was suggested notices be placed on the notice boards at Hollesley, Alderton and Boyton.

7-12/04/16 To decide on planning application DC/16/1111/TCA To fell Eucalytus in rear garden of 2 The Cottages, The Street, Shottisham. Chair MH showed photographs of the tree which is becoming too large. It has been cut back several times. Councillors agreed to consent to the application but recommended a new native species be planted in its place. Clerk to relay decision to Nick Newton of SCDC.

8-12/04/16 To ratify the appointment of Ray Kay as Trustee of the Francis Parish Charity. Since the previous trustee, Margaret Haines, has gone into a nursing home, Ray Kay has agreed to take up the position which has to be ratified by the parish council. This was agreed upon. Clerk to convey council's decision to the Charity Commission.

9-12/04/16 Matters to be brought to the attention of the council: Cll Good informed the meeting that resurfacing of the footpath in Heath Drive in front of the houses was taking place. The slope was not being treated in this way and with no hand rail, care was cautioned. Chair Mike Hazelwood told the meeting he will order 72 personalised mugs featuring the Shottisham sign to celebrate the Queen's 90th birthday. Children from the village will be given them free and parishioners or people at the camp site can buy the remainder at cost price.

Cll Dunnett expressed concern at an overgrown foot path in the village north of Saxon House. The one in question is a non-designated one and therefore can't be maintained by the parish council. MH is to seek clarification on the matter.

Cll Dautzenberg expressed concern about a large pothole on the Street. This has been reported to Highways who have replied to the effect that they don't have plans to repair it despite the fact it is 2-3 feet wide. MH said he would communicate with County Councillor Andrew Reid on this matter and show him photos so he can prioritise it with Highways.

Meeting ended at 9.50pm.

Date and Time of next meeting: AGM on May 10th 2016 at 7.30 at the Trust Hall

Chairman