

JOINT WILFORD PENINSULA PARISH COUNCIL MEETING NOTES

Held on Thursday 31st January 2019 at 7.00pm at the Trust Hall, Shottisham

There were 2 representatives present from Shottisham, 6 Bawdsey, 2 Hollesley, and 1 Sutton. District Cllr Christine Block was in attendance and apologies were received from Andrew Reid, Joy Andrews and Ruth Clark.

1. **Filming and recording Parish Councils**

Shottisham reported that parishioners have expressed an interest in audio recording recent parish council meetings and were considering video recording in future. This is allowable at meetings but it is advisable to put a note to this effect on the door. Judi Hallett (JH) will send round a document that Hollesley put up on their wall too. It was agreed that it was not necessary to upload these recordings to the Shottisham website.

2. **Clerk's Pay Scales**

JH thought it would be useful for councillors to see a copy of the NALC pay scales to observe the recommended rates of pay for clerks. The starting grade for new clerks is the New NCP5 rising to the New NCP17 for more experienced/busier clerks.

3. **SCDC/Parish Council Elections**

JH reported back on the election training that she and Lesley Roberts (LR) had attended recently. Anyone wanting to join their parish council (including existing councillors) must complete a nomination form and ensure it gets back to the returning officer by 4:00 pm on the 3rd April. It must be handed in rather than emailed or posted. The 7th May is the official start date of the new council. JH has sent round a copy of her notes from the meeting to all clerks from the peninsula. There will be lots of information coming through to clerks from the Election team too.

4. **SCDC Draft Local Plan**

A reminder that the Local Plan could only be contested against legal compliance and soundness. The last representations against it must be made by 25th February.

5. **Audit Check List**

JH will send round the SALC audit checklist to peninsula clerks as it useful tool to look at in January to tick off what has been done and what still needs to be completed before the audit.

6. **Sharing a representative for SALC meetings**

Now that Liz Marks has resigned from her role as the SALC representative it was felt that it would be useful if someone else could attend in her place and report back to the group. These SALC meetings take place 4 times a year plus the AGM, agenda and minutes provided. Ray Kay from Shottisham will try to get to the next meeting. Emma from Bawdsey attended the last meeting and was happy to continue to attend in future.

7. **Small joint community projects in light of AONB grants**

It was noted that there are a wide range of grants available on the AONB website that are suitable for parish councils or community groups that could be useful for small projects in the area. Adnams also do a similar scheme and have up to £25,000 available if you fit their criteria.

8. Coastal path route

Christine Block (CB) gave a reminder that views about plans for the coastal path need to be submitted now. Landowners in the area are making their objections known because they consider that encouraging more walkers will cause damage along the Deben.

9. Progress on burial of EDF power lines

The burial of power lines have almost been completed and those between Shingle Street and Hollesley have been finished. There was some talk that this work may have been what caused some power outages over Christmas. It has been noticed that there is a BT line dangling down over Shingle Street which may cause problems. This has been reported.

10. Co-ordinated annual litter pick

Sutton and Hollesley have set their annual litter pick for the 16th March. Bawdsey tend to do an annual beach clean rather than a litter pick through the village as this is of more use. It was thought that it might be best not to all use the same date as the equipment provided will need to be shared. Children can be invited to attend but must be accompanied by an adult.

11. Mud on the road

Several complaints were received about the amount of mud being left on the roads. Scottish Power should be cleaning this up three days a week but have been asked to stop doing this while the roads are being salted. Farmers harvesting their sugar beet are also said to be the cause of some of this. Comment was made as to why this is now being loaded directly from the fields and blocking the roads. The answer was that it is quicker to do it this way and only blocks the road for a short while. It would be useful if cones were put out to show this was in operation.

12. Speeding

Bawdsey are planning on purchasing a speed gun as they have come down in price considerably and there is a group of volunteers in Bawdsey willing to take this on. Hollesley have found that this works well in conjunction with the SID and recommend checking with the police as to which one to purchase. They must be used in designated sites by trained people.

13. Christine Block report

- Traffic lights on the bridge at Ford Hill, Shottisham are reported to be beneficial.
- Deben Estuary Plan are looking for people to join the working group.
- CLT will be going ahead with 4 houses in Bawdsey fully funded by a government grant. Still lots of money available so they are looking for another project for 5/6 affordable units.
- As the joint peninsula meetings have proved so useful CB would like to call another meeting to invite other local parishes joining the existing parishes as a result of the SCDC merger to come along to find out what the group has been doing and how it works.

14. Prison Update

Hollesley have heard unofficially that low grade sex offenders will be housed at Hollesley Bay eventually once more money has been provided for additional training and extra lighting.

15. New declaration of office form

Once new councillors have been elected in May they will need to sign a new declaration of office form from SALC. JH has adapted this form to include the consent to receiving summons by email and will send this out to clerks to use if desired.

It has been agreed that Hollesley will host the next joint meeting and will arrange a date in April.

Lesley Roberts
Shottisham Parish Clerk