

Shottisham Parish Council

Minutes of a Meeting held on Tuesday 8th January 2019 at Shottisham Trust Hall

Present: Chairman R Kay (RK), Cll P Widdup (PW) and Cll M Harrison (MHR)

Attendees: (SCDC) Cll C Block plus 12 members of the public.

1-08/01/19 Chairman's Welcome and Apologies for Absence:

Apologies for absence were received from Cll P Southgate and Clerk L Roberts

2-08/01/19 Signing of Minutes of 13th November and 27th November 2018 as a true record:

The minutes of the regular parish council meeting held on the 13th and 27th November 2018 were duly signed off by chairman RK as accurate records.

3-08/01/19 Councillor's Declaration of Interest:

There were no declarations of interest.

4-08/01/19 Open Forum:

Cll RK advised those present that the time allocated to the forum would be 20 minutes as it was decided that the recent Referendum result would be incorporated. A copy of the referendum result (attached) was circulated to those present. Cll RK thanked those responsible for putting the document together, distribution and the subsequent analysis. (Parish Clerk Lesley Roberts, Cll Harrison and Cll Southgate and Ian Murray who acted as an Independent Villager/Scrutineer).

Cll RK expressed his concern at the response to the referendum (73% of forms issued) given the request for a referendum and the time taken to organise. The PC spent £105 on the referendum. The result reflected a majority (66%) of forms returned in favour of the removal of the allocation in the Local Plan. Cll RK on behalf of the Council confirmed that the result of the referendum would be delivered to Suffolk Coastal District Council for their review. Cll RK confirmed that the Parish Council had no control over the outcome of this submission. One parishioner said she understood that there was a deadline date of 19th January for such representations and requested that such submission was completed as a matter of urgency. Cll RK confirmed that this would be done probably by hand delivery this week. Cll CB commented on the deadline date and the status of the Local Plan as of today The Suffolk Coastal District Council had reviewed the Plan in some detail and were now looking at process rather than policy. No due date for representations as such existed but the Planning Department would review the result of the referendum and advise the Council of their view. Cll Block said that we were not the only Parish Council to register concern over the plan and some were not very happy with the outcome of their protest, however all representations will be duly considered. Cll Block also stated that the referendum may not have much effect at this stage, however any villager could make a "Test of Soundness" representation to SCDC should they so wish. The Parish Council were thanked for organising the referendum and were asked if such a referendum may be held on other subjects. Cll RK responded that were they asked then the PC would be prepared to do so, however it needs to be organised and there is a cost.

Another parishioner asked if the subject of the saplings received from The Woodland Trust could be discussed before the Open Forum was over. Cll PW confirmed the receipt of around 100 saplings of various types, some have already been planted on Ford Hill to replace those destroyed by a recent car

accident. One resident had requested some saplings to be planted at their property. Of the remainder 40-50 are earmarked for the Play Area. Helpers with spades are asked to attend the Play Area at 11:00am on Saturday 12th January and around 7 villagers have expressed an interest in helping. It was stated that it was an important event for the village and should be publicised as much as possible. Cll PW said he has used the Shottyapp to request help but the date missed the Newsletter however he hoped those who indicated their help would attend if they could. Cll PW would welcome ideas of any other sites. A home will need to be found for the remaining saplings although we may need to ensure first that those planted have taken. Cll PW stated that this may well be an annual event.

Concern was expressed that the date of the Parish Council meeting was not in the newsletter although Bawdsey's date was. This was particularly relevant to those who did not look at the notice board or have access to the village website. (It has subsequently come to light that Nicky Bevan erroneously omitted the date which she normally puts in as a matter of course and she was sorry that the PC got the flack. It will be put in as a matter of course in future editions.) Cll RK stated that previously the PC had offered funding to enlarge the font/pages of the newsletter but this was declined. It is a fact that a number of residents put it straight into the bin as it is too small to read. Nicky has indicated that she still considers two pages is adequate.

A parishioner suggested that the parish may like to consider recording the meeting and loading it to a suitable platform of their choice enabling those present to review proceedings or those not present to know what went on. Cll RK asked if there were any Data Protection issues but the parishioner stated that in his opinion, having viewed the relevant legislation, there was not. Cll RK said the Council would consider this and it would be put on the agenda for the joint Parish Councils meeting at the end of January.

A director of the Sorrel Horse asked to speak on an item not on the agenda. He stated that it was the first meeting of the new Sorrel Board on Saturday and concerns had been expressed over comments regarding possible bullying of Parish Councillors. He asked if this was the case. Cll RK said that he did not believe there was a problem, he did however request that Councillors were treated in a fair manner and shown respect for the job they do.

5-08/01/19 Reports:

a) SCC

No written report was received from SCC Cll Andrew Reid who was unable to attend the meeting.

b) SCDC

- Cll Block reported that much of District Councillors' time was spent in meetings regarding the new combined authority effective April 2019. This has meant a doubling and sometimes trebling of meetings with the consequent pressure on time. Meetings essentially were around the new organisation and departments plus financial issues. Cll Block felt it was a good move although she did have some reservations about the size of the combined authority. There was also a substantial decrease in the number of District Councillors with a consequent increase in workload. Cll Block advised that there was pressure on the local authority to provide new housing with 1500 on the outskirts of Felixstowe, 2000 at Martlesham, about 300 on the Police Site and a further development at Bell Lane.

12-080119

- Cll Block also updated those present on the situation regarding the Community Land Trust, the land allocated at Bawdsey was going ahead and four houses would be built and managed by the CLT hopefully in 2019.
- Finally Cll Block updated the situation on flood defences. There was work planned on Flood Cell between Bawdsey and Ramsholt and additional work was being undertaken at Felixstowe

6-08/01/19 To approve the draft budget for 2019-20 and setting of precept:

Cll RK advised that the budget had been revised in the light of anticipated expenditure and as a result it was proposed that the precept should remain at the same level as the previous year (£4372.95). Cll RK advised that the only item considered as a possible increase to the budget was the cost of a Parish Council Election this year, however this was considered highly unlikely. Cll CB advised that one of her Parish Councils had put aside £900 for such a contingency. Shottisham did not consider this was necessary as they had adequate reserves.

Cll RK reported the following information regarding the council finances over the past 9 months.

Total Bank Balance on 1st April 2018	£9808.91
Total Bank Balance on 8th January 2019	£5554.83
Total Income so far	£7604.20
Total Expenditure so far this year	£11,856.48
Cost of Referendum	£105.16

The PC considered that due to the major expenditure already incurred the likelihood of any major expenditure in the coming 15 months was minimal. On that basis the Councillors present agreed that the precept should be held at the previous year's level as stated.

7-08/01/19 To receive updates on highways issues:

Cll PW advised that he had approval for two additional sites in the centre of the village to display the SID equipment for which two further poles would need to be erected (Far end near New Houses and Old Police House). Cll PW was in the process of advising those houses affected by the new sites to canvas any objections prior to proceeding. Cll PW had intended siting the SID on the pole present on Ford Hill but was thwarted by the return of the traffic lights. Cll RK enquired as to the frequency of changing the location of the SID to which Cll PW advised fortnightly. Cll RK offered help if required in this task. Cll RK advised that the traffic lights would be there until the windfarm site was cleared and at the moment we are talking October for removal.

8-08/01/19 To receive updates on playground issues:

Cll MHR advised that a report had been received from ROSPA re inspection on 18th December with the report received on 7th January, although she had not had time to review it in detail. Initial investigations revealed that there were no major problems however after a fuller review Cll MHR would advise on any substantial areas of expenditure identified if any, minor repairs to be carried out under her authority.

9-08/01/19 Clerk's report and Finance Report:

This and all other documentation relating to the Parish Council can be seen on the Shottisham Village website in accordance with the new Transparency laws. (See shottisham.onesuffolk.net)

Cheques and associated documentation were approved by Cll RK and Cll PW in respect of the following:

- | | |
|---------------------------------|---------|
| • Clerk's Wages | £200.00 |
| • HMRC | £50.00 |
| • Clerk's Expenses | £42.84 |
| • Ray Kay (Referendum Postage) | £64.00 |
| • ICO Data Protection | £40.00 |
| • Suffolk Norse (grass cutting) | £492.58 |
| • Shottisham WI re Hall Hire | £126.00 |

At close of business on 2/1/2019 the bank account balances were as follows:

A	Current Account	£3,681.89
B	Savings Account 1	£1,678.68
C	Savings Account 2	£194.35

10-08/01/19 To receive updates on the action points from November's meeting:

All action points from the previous meeting have been completed. There was some discussion regarding the possible provision of a bus shelter for the village's children. Cll PW explained that it was only an idea that he put forward but was of the opinion that a site for the shelter was difficult to find in the village. One parishioner expressed an opinion that the shelter was not needed. Cll Block advised that money for such a project could possibly be made available in next year's SCDC budget and a figure of £5000 was anticipated. Cll Block advised that the Hollesley shelter had been made at the Prison for a substantially cheaper amount. On balance it was decided that this project should be shelved.

11-08/01/19 To discuss matters brought to the attention of the Council:

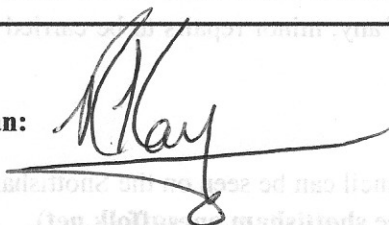
A resident of The Street asked the Council to look at the possibility of the County Council clearing Villa Hill of debris as this appeared to be running down in heavy rain into The Street and towards the Trust Hall affecting properties including the Well House. Initial investigations reveal that such flow may cross the road at the Old Post Office and continue on that side of The Street. A resident of Villa Hill said that he regularly cleared Villa Hill of debris caused by rainfall and replaced it, Cll RK thanked him for doing this. The Parish Council will monitor this situation.

12-08/01/19 Action Points:

- Cll MHR to advise further on ROSPA report and anticipated costs
- Cll PW to progress Suckling Planting and SID progress
- Cll RK to monitor Villa Hill problem

Date and Time of next meeting: March 12th 2019 at 7.30 pm at the Trust Hall

Chairman:



Date: March 12th 2019

SHOTTISHAM PARISH COUNCIL

REFERENDUM ANALYSIS - 3rd -17th DECEMBER 2018

		Number	% using forms returned	% using forms distributed
A	Electoral Roll	133		
B	Forms Distributed	127	95%	95%
C	Forms Undelivered (See Note 1)	6	5%	5%
E	Forms Returned	93	73%	73%
F	Forms Rejected (See Note 2)	0	0%	0%
G	YES votes	61	66%	48%
H	NO Votes	29	31%	23%
I	No Preference Votes	3	3%	2%
J	Did not take part in referendum	34	27%	27%

	Details of Those Officiating and Capacity (Villager/Councillor)			
	Parish Council	Ward	Capacity	Officiating
				Lesley Roberts (PC Clerk), Miranda Harrison (Councillor) Ian Murray (Villager)
Note 1				x2 Sorrell Horse, x4 Shottisham Hall Cottages
Note 2				N/A

A	Electoral Roll	133		
B	Forms Distributed	151	92%	92%
C	Forms Undelivered (See Note 1)	0	0%	2%
D	Forms Returned	23	15%	13%
E	Forms Rejected (See Note 2)	0	0%	0%
F	YES votes	91	60%	48%
G	NO votes	59	39%	53%
H	No Preferences Votes	3	2%	5%
I	Did not take part in referendum	34	25%	51%