

Shottisham Parish Council

Minutes of a Meeting held on Tuesday 27th November 2018 at Shottisham Trust Hall

Present: Chairman R Kay (RK), Cll P Widdup (PW), Cll P Southgate (PS) and Cll M Harrison (MHR)

Attendees: Clerk L Roberts (LR) and 5 members of the public.

1-27/11/18 Withdrawal of the clerk's resignation

The clerk LR stated that she would like to withdraw her resignation that took place at the previous meeting and apologised to the parish council that the meeting had to be abandoned as a result of her actions. This withdrawal request was approved unanimously.

2-27/11/18 Chairman's Welcome and Apologies for Absence:

Apologies were received from Suffolk Coastal District Council (SCDC) Cll C Block and Suffolk County Council (SCC) Cll A Reid. The chairman Cll RK told the council that he received a resignation request from Cll R Cardnell on the 7th November. This has been forwarded on to Electoral Services at Suffolk Coastal District Council by the clerk LR. Chairman RK stated to the council that there would be no public forum at this meeting because it was a continuation from the meeting held on the 13th November.

3-27/11/18 Signing of Minutes of 11th September 2018 as a true record

The two amendments requested by Cll R Cardnell at the last meeting have been made to the minutes and these have now been signed as a true record.

4-27/11/18 Reports:

a) SCC

A written report was received from SCC Cll AR who sent his apologies. The main topics were:

- On 19th October it was announced that the standard of care provided by Mid Suffolk Home First which is provided by SCC has been rated as Outstanding by the Care Quality Commission. Inspectors who visited said the quality of care was exceptional.
- SCC launched its annual budget consultation in October which was closed on 16th November. Residents have been asked to give their views on the services provided by the council as it faces the challenge of making savings of £25 million in 2019/20. It now faces significant financial challenges in the delivery of essential services to support vulnerable young people and older residents across the county.
- A consultation on its proposed admissions policy for the 2020/21 school year was launched by SCC in October to ensure school places are offered to children in a fair way. They would still like to seek views on the proposed admission arrangements including potential future changes to the oversubscription criteria and the use of catchment areas to rank applications.

b) SCDC

No written report was received from Cll C Block who was unable to attend the meeting. However, Cll PW gave a verbal report on her behalf. He told the meeting that the Peninsula Village Community Land Trust are planning a housing needs survey to identify the housing needs of the community. This will be conducted by an independent person, will cover all villages and take place during January/February with the results being published by June/July.

5-27/11/18 To consider the draft budget for 2019-20 prior to setting the precept in January:

Councillors spent some time discussing the draft budget for 2019-20 and also looked over the half-yearly figures for this year's expenditure. The budget for last year was then re-visited and an agreement was reached that the likely expenses for next year would be somewhere in the region of £4,240. Clerk LR will make the amendments agreed and circulate a copy of the updated draft budget to the council. Councillors agreed that it would be wise to increase the tax charge by approximately 4% this year which should generate a precept of £4,500. This will generate enough income to help pay for the election expenses which may be incurred next year. A final decision will be taken at the January meeting to enable the precept request to be returned by the 25th January deadline.

6-27/11/18 To receive updates on highways issues:

- Chairman RK reported that the Highways department have confirmed that the cones alongside the road after the traffic lights on Ford Hill will not be removed until the traffic lights are taken down. This is unlikely to take place until October next year.
- Cll PW suggested that the village could do with a bus shelter to be used by village school children who have to wait outside for the school bus in all weathers. A similar one provided in Hollesley cost about £5,000. Chairman RK will speak to Cll CB to find out whether there is any funding available to help with the cost. A decision about where to site the shelter would also need to be made.
- Speeding in the village is still causing a problem especially noticeable along the street outside the New Houses. The council considered whether it would be possible to move the SID nearby to help slow down traffic. It would need a clear 100 metre view to make this a viable option. Cll PW will contact SCDC to ask about the price for a new pole too.

7-27/11/18 To receive updates on playground issues:

- Cll MHR informed the council that Norse completed their final grass cut of the year on the 24th September. The clerk LR questioned why she had not received an invoice from them for any grass cutting this year. Cll MHR will query this with Norse and find out why this has not been done.
- The annual RoSPA inspection will be taking place in December this year. As safety checks have been taking place monthly it is hoped that it will not identify many issues to resolve.

8-27/11/18 To discuss the free tree planting offer from STWN:

Cll PW has been offered a 100 free saplings from the Woodland Trust that will be delivered in December. These trees can be planted wherever we want apparently so the council would appreciate some ideas for some suitable sites. Cll PW suggested that some could be planted in the field near the playground. Cll PS has offered her help in planting them up but the council could do with some help from volunteers too.

9-27/11/18 Clerk's report and Finance Report:

This and all other documentation relating to the Parish Council can be seen on the Shottisham Village website in accordance with the new Transparency laws. (See shottisham.onesuffolk.net)

At close of business on 02/11/2018 the bank accounts were as follows:

- **Current account:** £4,684.87
- **Savings account 1:** £1,678.68
- **Savings account 2:** £194.35

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10-27/11/18 To receive updates on the action points from September's meeting:

All actions from the previous meeting have been completed successfully.

11-27/11/18 To discuss matters brought to the attention of the Council:

Cll RK informed the meeting that the referendum requested at the previous meeting is now ready to go out and will be hand delivered to all parishioners on the Electoral Register by the 3rd December. All responses will need to be sent back to the clerk LR in the postage-paid envelope provided by 17th December. The results will then be analysed by the council and reported back on at the next council meeting in January. The count will be a joint effort between the Council and Villagers, Ian Murray has been asked if he will assist and is pleased to do this.

Date and Time of next meeting: January 8th 2019 at 7.30 at the Trust Hall



Chairman:

Date: January 8th 2019