

Shottisham Parish Council
Minutes of the Meeting held on Tuesday 14th January 2020
at Shottisham Trust Hall

Present: Chairman R Kay (RK), Cll P Widdup (PW), Cll P Bouscarle (PB) and Cll D Wass (DW)
Attendees: (SCC) Cll A Reid (AR), (ESC) Cll J Mallinder (JM), Clerk L Roberts (LR) and six parishioners.

1-14/01/20 Chairman's Welcome and Apologies for Absence:

Apologies received from Cll P Southgate (PS).

2-14/01/20 Public Forum:

- Concern has been expressed that the traffic lights on Ford Hill are not stopping speeding traffic coming from the direction of Bawdsey. A parishioner asked whether it would be possible to move the SID sign so that it faced this traffic to remind them of the 30 mph speed limit. However, it was decided that this would not be possible because of the distance that would be required.
- A parishioner reminded the council that it would soon be time to clean the village road signs again and suggested that a volunteer rota system be set up this year rather than relying on one person to take on this role. This was agreed in principle and volunteers could be co-opted using local news channels. Cll AR confirmed that SCC were all in favour of communities helping themselves but expressed concern about the safety aspects. He stated that insurance cannot be provided by SCC unless a representative undertakes the county council's Self Help Training course.
- A request was received for an update on the future plans proposed for the butterbur field. Cll PW confirmed that there has been no further debate on this subject and he has no concerns that anything is being planned for the field other than continuing to cut it as in previous years.
- Another parishioner requested an update on the adoption of the telephone box. It was confirmed by a representative of the Shottisham Village Association (SVA) that it is now a working phone-box and is still owned by BT. It was confirmed that the SVA have taken on the role of cleaning the phone box and are making steady progress with this.

3-14/02/20 SCC and ESC Reports:

a) SCC Report

The main topics covered in Cll AR (SCC) December report include:

- SCC announced that an additional 168 new specialist placements will be available in SEND units attached to some mainstream schools in Suffolk as from September 2020. A further commissioning round will begin in Spring 2020 with a view to opening up more new units in September 2021. An additional 870 specialist places are being planned over the next five years.
- A successful prosecution by SCC's Trading Standards department ensured that businessman David Waters was jailed for 2 years 8 months for misleading vulnerable customers. He was also banned from being a company director for 10 years and his company was fined a total of £15,000 for unfair commercial practice.
- Suffolk Fire and Rescue Service has been rated "Good" for its effectiveness, efficiency and how well it leads and manages its staff in a recent Government inspection. Inspectors reviewed every aspect of the service and praised many aspects of them.
- A new £3million pot has been formed to fund projects such as new speed cameras, electric charging points or new cycle lanes. Bids between £50,000 and £500,000 will be considered for a one-off project from organisations for Suffolk-wide projects over the next year.

A copy of the full report can be seen at www.shottisham.suffolk.cloud

b) ESC Report

The main topics covered in Cll JM's (ESC) report include:

- 17 community projects have recently been chosen to receive a share of £147,378 from East Suffolk Council's "Exemplar Grant Programme" to help them deliver projects and activities which will benefit Suffolk residents. The Deben Ward received three of these grants which included Woodbridge Rugby Club, Hollesley Village Hall and Hollesley Parish Council.
- A report from Groundwork Suffolk recognised the Council's climate change efforts which have led to a reduced carbon emission of almost 23% over the last three years. It then goes on to identify areas that the Council will need to focus on to achieve its ambitious target of becoming carbon neutral by 2030.
- The winners of East Suffolk Council's 'Quality of Place Awards' were revealed at an awards ceremony at East Suffolk House, Melton in November. The awards recognise people's efforts to create high-quality designs in both the built and natural environment, with Sutton Hoo being one of the well-deserved winners.
- The Union Cycliste Internationale announced that the 2021 and 2022 event will be held at Trinity Park in East Suffolk on the 5th/6th December 2021 and 4th/5th December 2022.

A copy of the full report can be seen at www.shottisham.suffolk.cloud

Cll JM added several points to his written report including a reminder that ESC will be holding their first joint forum on January 23rd at Darsham which he will be attending. ESC are also holding Planning Forums on the 24th and 27th January which would be a useful event for parish councils to attend. The Chairman RK and Clerk LR confirmed that they will be attending this event on the 27th. A Greenprint Forum on the theme of 'Climate Action' will be held on 3rd February at Lowestoft which Cll JM will attend and report back on. Cll JM spoke up at a cabinet meeting against Friston power station recently and has expressed his concerns about the planned development at Sizewell too.

4-14/01/20 Councillors Declarations of Interest:

There were no declarations of interest.

5-14/01/20 Signing of Minutes:

The minutes of the Parish Council Meeting held on the 12th November 2019 were duly signed off by Chairman RK as accurate records.

6-14/01/20 To approve draft budget for 2020-21 and setting of precept:

Copies of the draft budget were discussed by councillors at the last meeting and the spending requirements for the year agreed. To ensure that the precept meets with the total forecast expenditure it was agreed that it will be necessary to increase the precept by 1.5% to £4,444.09. This will result in a charge of £52.70 for a Band D property. Councillors voted in favour of this increase and will set the precept for 2020/21 accordingly.

7-14/01/20 To receive update on Highways Issues:

- Cll AR from SCC questioned whether any results were available from the Speed Indicator Device (SID) used in the village. Cll PW responded that the SID does not collect results as such but according to the battery life he perceives that it works well from the Hollesley end but gets little use when in the middle of the village. It was also noted that speeding is more noticeable along Ford Hill when the traffic lights are removed.
- A response for support has been received from the SVA who are keen to get a Community Speed Watch set up and running in the village. The council agreed that they would be prepared to support the initiative if the SVA could find enough volunteers to run the scheme. The SVA plan to do a leaflet drop in the village to see if this is feasible and have been asked to contact the clerk with further information once they have the numbers they require.
- It was reported by Cll PW that Wood Lane will be closing between 7:00 pm and 7:00 am from the 20th – 24th January.
- The traffic lights returned to Ford Hill on the 6th January but no date has been given to Chairman RK as to when they will be removed permanently.

8-14/01/20 To receive updates on Playground Issues: (received via email from Cll PS)

- Cll PS noted that there had been a considerable amount of mole activity in the weeks running up to Christmas with a large number of molehills appearing almost overnight. Cll PB has arranged for the mole catcher to pay a visit to the playground on the 15th January.
- She also expressed her concern as to how often Simon Walker from Suffolk Norse completes the routine inspections he agreed to take on for the council because his response is rather vague, although he has been seen at the playground recently. Apart from the recent mole damage all else seems to be in good order and Simon is planning the independent RoSPA inspection for April.

09-14/01/20 To consider organising an event for the 75th Anniversary of VE Day on the 8th May

The council discussed the idea of holding a street party to commemorate the 75th Anniversary of VE Day and agreed that it would be good idea to work together with the Sorrel Horse on this. Chairman RK agreed to contact Gary Miller to ask him for his support. Cll DW volunteered to help with the organisation of this event too.

10-14/01/20 Clerk's report and Finance Update:

This and all other documentation relating to the Parish Council can be seen on the Shottisham Village website in accordance with the new Transparency laws. (See www.shottisham.suffolk.cloud)

The clerk has received correspondence from Suffolk Norse asking if Shottisham would like to join in with 'Spring Clean 2020' by arranging a litter pick again this year. Councillors agreed that this was a good idea and suggested that it could be done in conjunction with a sign cleaning event. They will set a date for this at their next meeting in March.

A request for a £50 donation has been received from Suffolk Neighbourhood Watch who do not receive a regular income and are responsible for raising all funds necessary. Although Shottisham is not a member of the scheme councillors agreed that it was a worthwhile cause and voted to donate £50.

- a) At the close of business on 2nd January the bank account was as follows:

Current Account: £5,985.84

- b) Signing of cheques

i.	Clerk's wages	£220.00
ii.	HMRC	£55.00
iii.	Clerk's expenses	£10.37
iv.	ICO Data Protection	£40.00
v.	Shottisham WI Hall	£30.00

11-14/01/20 Updates on actions from meeting in November:

Minute Point	Action Required	Responsibility
12-03/09/19	Produce a Welcome leaflet containing links to a range of useful information.	Ongoing
4-12/11/19	Continue to liaise with Tim Smith regarding future plans for the butterbur field.	No longer required
8-12/11/19	Liaise with the power group to find out further information about the traffic lights. Try and get another contact number to enable problems to be reported at weekends.	Completed
9-12/11/19	Find at least six people who would be prepared to complete a Public Right of Way User Evidence Form.	3 forms completed so far. SVA agreed to publish details on their Facebook page to elicit more support.
9-12/11/19	Upload the Public Right of Way forms onto the Shottisham Village website.	Completed

18-140120

12-14/01/20 Matters to be brought to the attention of the Council:

No matters were brought to the attention of the council.

13-14/01/20 Action Points arising from the January meeting:

Minute Point	Action Required	Responsibility
12-03/09/19	Produce a Welcome leaflet containing links to a range of useful information.	Ongoing
09-14/01/20	Contact Gary Miller to ask for support from the Sorrel Horse to run a village event to celebrate the 75 th anniversary of VE Day.	Ray Kay

Date and Time of next meeting: 10th March 2020 at 7.30 pm at the Trust Hall.

Chairman:



Date: 10th March 2020