

Shottisham Parish Council
Minutes of the Meeting held on Tuesday 13th July 2021

Present: Chairman R Kay (RK), Cll P Southgate (PS), Cll P Bouscarle (PB), Cll D Wass (DW) and Cll K Emerson (KE).

Attendees: (SCC) Cll A Reid (AR), Clerk L Roberts (LR) and two parishioners.

1-13/07/21 Chairman's Welcome and Apologies for Absence:

Apologies received from (ESC) Cll J Mallinder (JM) and Cll P Widdup (PW)

2-13/07/21 Open Forum

- A parishioner questioned whether the parish council knew anything about a stretch of common land along Alderton Road that gets cut back regularly by the farm. In the past it has been allowed to grow wild and was a haven for wildlife. The council were not aware of this being common land and suggested that the parishioner consult the farm directly about their concerns.
- Another parishioner expressed concern about how overgrown the main footpaths in the village are, particularly the ones on the Broxstead Estate. The parish council agreed to send a letter to the estate asking them if they would cut their overgrown footpaths back.

3-13/07/21 To receive any Declarations of Interest:

There were no declarations of interest.

4-13/07/21 Signing of AGM Minutes:

The minutes of the Annual General Parish Council Meeting held on the 4th May 2021 were duly signed off by Chairman RK as an accurate record.

5-13/07/21 Signing of APM Minutes:

The minutes of the Annual Parish Meeting held on the 25th May 2021 were duly signed off by Chairman RK as an accurate record.

6-13/07/21 SCC and ESC Reports:

a) SCC Report

Cll AR's full report for SCC has been distributed to councillors and uploaded to the website at www.shottisham.suffolk.cloud. Cll AR made further comment on:

- SCC have commissioned an independent review into Suffolk's SEND provision that will focus on the contact with families about their children's education package. This is as a response to some anonymous complaints that have been received. SCC will report back once the review has been completed.
- A new digital service Cassius designed to help improve Adult Services was launched during the second Covid lockdown with 3,000 care phones being supplied to vulnerable adults. Further digitalisation is planned that will use technology to alert carers to problems earlier and allow individuals to live independently for longer.
- Although the vaccination programme has been going very well in Suffolk there is some concern that 38% of people have still only had one dose or no dose at all. As numbers are likely to go up even further from July 19th Suffolk residents are being encouraged to "Say Yes to Test".
- Hearings for Sizewell C are ongoing and SCC are still finding areas of concern that will not be agreed unless further undertakings are received from EDF. SCC objections include constraints around construction, the number of HGV road movements during construction and a preference for underground cables rather than pylons.

b) ESC Report

The main headlines of the topics covered in Cll JM's (ESC) written report include:



- **Supporting our Communities**
 - The Home But Not Alone service has identified areas of concern that include family carers, mental ill health, financial vulnerability, isolation and loneliness. An action plan is being developed to help tackle some of these issues.
 - A new Suffolk Grant Scheme called Community Restart has been launched that offers grants of up to £2,500 to help groups to restart safely.
- **Supporting businesses**

ESC has made payments of more than £49m to businesses struggling due to enforced closure or severe restrictions on trading. Since the beginning of the pandemic the council has allocated £114m of grants. The government has also recently announced the 'Welcome Back Fund' with £56m being made available to safely welcome back residents and visitors to high streets and coastal resorts.
- **New grant, Nature First**

The Greenprint Forum has launched a funding scheme for voluntary and community groups who are planning projects that help promote biodiversity. Eligible projects will be offered grants of up to £1,000.

A copy of the full report can be seen at www.shottisham.onesuffolk.net

7-13/07/21 Co-opt William McMullan on Shottisham Parish Council:

William McMullan (WM) attended the parish council meeting and was formally co-opted as a parish councillor onto Shottisham Parish Council to fill the last place remaining on the council.

8-13/07/21 To consult on planning application DC/21/3153/TCA:

The planning application received from the Old Rectory, Church Lane to reduce a T1 Yew to 2.4m stem, prune and manage shape in subsequent years was unanimously approved by all councillors.

9-13/07/21 To receive update on Highways Issues:

- Agreement has now been reached as to where to position the new SID pole in Hollesley Road and Cll PW is now waiting to hear back from Highways as to whether it will be approved. Approval may take 10-12 weeks.
- A request to use an ANPR for a week has also been submitted to Highways but it may take some months before one becomes available as they are in high demand. A decision will then need to be made as to which SID pole would be best to use it on. The one on Ford Hill has been ruled out because the speeding issue is being dealt with by Cll RK who is collating evidence of the problem and liaising with SCC and the police.

10-13/07/21 To receive updates on Playground Issues:

- **Grass cutting**

Cll PS has been in touch with the CGM group about the grass cutting and they have assured her that they will endeavour to get it done this week, weather permitting. The playground is very overgrown despite following the same grass cutting schedule as in previous years, probably because of the inclement weather this year. If this happens again the schedule may need to be amended to include a cut in June or consider taking up Cll PB's offer to do an interim cut in between cuts. The grass in the dog walking field is looking very attractive despite the length of the grass and it has been suggested that it could be kept like this during the summer months to help feed the bees and encourage more wildlife.
- **Play equipment inspections**

Cll PS received the REJB inspection report and distributed it to councillors via email before the meeting. The report has identified a few issues that need addressing but nothing too major that will cost much. Councillors agreed that these could be sorted out by using a small work party headed by Cll DW to fix all the medium risk areas identified including:

 - Removing matting from top of the fort and underneath the house
 - Replacing the matting underneath the cantilevered swing

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- Rubbing down the seesaw handles and repainting
- Replacing any missing caps
- Providing a standard safety notice which includes an emergency contact number

• **Replace football nets**

Councillors discussed the request received from a parishioner that the council consider replacing the football nets that were removed in 2019. Councillors voted not to replace the nets for the same reasons that they removed them in the first place. Firstly, they needed to be replaced frequently because they were used for climbing on and secondly because of Health and Safety concerns.

11-13/07/21 To discuss the Play Area Upgrade grant of £2,500 received from ESC:

Chairman RK was pleased to report that his application to ESC for a £2,500 grant to upgrade the play area has been approved and will be received shortly. It was agreed that Cll PS and Cll KE would read through the grant application and come up with some ideas of what to spend this money on and bring back to the next meeting. Cll KE will also canvas opinion from parents whose children regularly use the play area too.

12-13/07/21 Clerk's report and Finance Update:

This and all other documentation relating to the Parish Council can be seen on the Shottisham Village website in accordance with the new Transparency laws. (See shottisham.onesuffolk.net)

- a) At the close of business on 2nd July 2021 the bank account was as follows:
Current Account: £8,106.95

- b) Signing of cheques
- | | | |
|------|---------------------------------------------|---------|
| i. | Clerk's wages | £240.00 |
| ii. | HMRC | £60.00 |
| iii. | Clerk's expenses | £13.78 |
| iv. | CGM Group (grass cutting) | £116.40 |
| v. | REJB Sports Service (playground inspection) | £72.00 |
| vi. | Shottisham WI (Trust Hall) | £30.00 |

13-13/07/21 Updates on actions from previous meeting in May:

Minute Point	Action Required	Responsibility
3-04/05/21	<ul style="list-style-type: none">• Conduct some research to find out what options are available to improve the mobile phone signal in Shottisham.• Contact other clerks in the area to see if any other parishes on the peninsula have experience of installing a mobile phone mast on a church tower.	Ongoing by Cll RK Completed by Clerk LR
14-04/05/21	Meet up with resident to agree a more suitable position to site the new SID pole.	Completed by Cll PW
15-04/05/21	Arrange another playground inspection with REJB Sports to take place before the summer school holidays.	Completed by Cll PS
16-04/05/21	Conduct some research on suitable play equipment to improve the playground facilities in readiness for applying for a grant from ESC.	Completed by Cll KE
17-04/05/21	Contact the village email and WhatsApp group to find out numbers likely to attend the APM in case the Trust Hall is not big enough and the Church may be required as a backup plan.	Completed by Clerk LR



14-13/07/2021 Matters to be brought to the attention of the council:

- Concern was expressed about Simpers resubmitting their planning application for a 100 unit campsite on their land by the Deben, which would be open for 180 days a year. This will cause an increase in traffic, could harm the river and cause long-term ecological damage. Individual objections to the plan might help to influence the planning decision.
- The area at the top of the dog walking field is still considerably overgrown and would benefit from a team of volunteers to clear it. The council agreed to set a date for this at their next meeting and plan to put together a working party headed by Cll PB.
- A date for the litter pick has not been set yet because it has not been deemed necessary. Cll DW is monitoring the situation carefully and will update the council if and when he considers one is required.
- It has been agreed that the lack of mobile phone signal in the village will be added to the agenda for discussion at the next peninsula meeting of parish councils.

15-13/07/2021 Action Points arising from the July meeting:

Minute Point	Action Required	Responsibility
2-13/07/21	Send a letter to the Broxstead Estate asking them to cut back their overgrown footpaths.	Cll RK
10-13/07/21	Organise a small working party to fix all the medium risk areas identified in the RoSPA report of the playground.	Cll DW
11-13/07/21	Read through the grant application and come up with some ideas of what to spend the £2,500 grant money on. Canvas opinion from parents whose children use the playground.	Cll PS, Cll KE

Date and Time of next meeting: 7th September 2021 at 7.30 pm.

Chairman:

Date: 7th September 2021