

## Clerk's Report to Shottisham Parish Council Meeting of March 2016

### Clerk's actions:

1. Precept letter sent off to SCDC asking for increase of precept from £3,907 to £4,250
2. Clerk sent letter to Desi Reed to enquire about new site allocations. Andy MacGibbon liaising with Chair M Hazelwood on the issue
3. Clerk updated FSO according to new regulations. To be confirmed by SPC at March's meeting
4. Following his resignation, Mark Nicholls was taken off list of Councillors on SCDC website and on SPC website.
5. Casual Vacancy notice posted-no request from parishioners for election. Cooption advisable
6. Clerk tried to effect change of signatories at Santander Bank. In the face of further delays, a new Community Account at Barclays is being considered and the relevant forms have been requested.
7. Parish Plan has been reinstated on the home page of SPC website.
8. SALC form for grant for Transparency Code costs (website course) completed
9. Finance Mattes: £100 received from the Sorrell Horse for marquee hire. Cheques in January paid out: £90 for hire of Trust Hall; £35 to ICO for data protection; £30.15 to Clerk for stationery (including a print cartridge) £100 to Disability Advice Service and £100 to Age UK Suffolk.
10. Posters from Disability Advice Services, Age UK Suffolk on Open Gardens and Make a Will and information about grants for insulation put up on SPC notice board
11. Non-action: Clerk has not opted out of new external audit system so SPC will be opted in by default
12. New Clerk post advertised by SALC
13. Clerk ascertained that SPC can not cover the allotments under its own PLI because it does not own the land

### Correspondence/emails received:

1. The WSNT is no longer supplying local crime figures. In order to learn of crimes in their area, residents should log on to <https://www.police.uk/>
2. Karen Clabburn confirmed she and Scott Callum have kept their positions at WSNT
3. Norse has sent information about grass cutting. Quotes from Tina Morley on 01394 444026
4. Letters of thanks received for donations from Disability Advice Forum and Age UK, Suffolk
5. Update received from Nalc regarding new pension arrangements for parish council staff
6. Email received from Scottish Power about their latest consultation regarding EA 3. Deadline 22nd April 2016.
7. Letter received inviting villages to consider Quiet Lanes
8. Brochure received from SCC Suffolk Means Business and latest addition of The Councillor from Salc (see clerk if you would like a copy)
9. CATS has new contract for rural transport from SCC. Details sent to newsletter
10. Request for donation from British Red Cross

- 11. Salc collating information on activities planned for the Queen's birthday, prepared by Kevin Archer at Kesgrave. Councils asked to share their plans**
- 12. Salc has increased its subscription for 2016-2027 from £123-£127.11**
- 13. Next Salc Area Meeting is Monday 14<sup>th</sup> March 7-9pm at Stratford St Andrew**
- 14. New Good Councillor Booklets are now available as hard copies or can be downloaded by clerk and shared**
- 15. Info on Suffolk Walking Festival from 14<sup>th</sup> May - 5<sup>th</sup> June 2016 forwarded to Newsletter. It is also Suffolk's Year of Walking and SPC were asked for ideas to promote walking. Info on Health Walks in Suffolk has also been received.**
- 16. SCC is offering assistance to help people make their homes warmer and healthier. FREE first time central heating for those who currently don't have it. Enclosed poster**
- 17. New training courses from Salc can be found here <http://www.salc.org.uk/list-of-courses.html>**