

Clerk's Report to Shotttisham Parish Council Meeting of January 2018

Clerk's actions:

1. Following her recent co-option as councillor Miranda Harrison has now been added to the register of parish councillors on the SCDC website, SPC website and the parish noticeboard.
2. An electronic copy of the Good Councillor's Guide was sent to Miranda Harrison, Peter Widdup and Philip Bouscarle as requested by the Chairman Mike Hazelwood.
3. Confirmed that Miranda Harrison has completed her Register of Interests entry on the SCDC website. Still waiting for Councillor Kevin Dunnett to complete his Register of Interests entry on the SCDC website as requested.
4. Amended the Draft Budget for 2018-19 taking into account points raised at the meeting in November. This has been circulated to councillors for approval.

Financial Report:

1. At close of business on 02/01/2018 the bank accounts were as follows:
 - a. Current account: £10,311.39
 - b. Savings account 1: £1674.78
 - c. Savings account 2: £193.90
2. The clerk's wages for this month were £250 which includes £50 which will be paid to HMRC for the 20% income tax accrued.
3. The bill for the Hire of the Trust Hall up to and including January 2018 is £90.
4. The Data Protection Registration renewal of £35 is due on the 22nd January 2018.
5. An increase in the insurance premium of £148.51 has been received from CAS – see email correspondence from CAS.