

Clerk's Report to Shottisham Parish Council Meeting of May 2018

Clerk's actions:

1. Following her recent co-option as Councillor Patricia Southgate has now been added to the register of parish councillors on the SCDC website, SPC website and the parish noticeboard.
2. Received notice on Friday 16th March that the co-option of a new councillor to replace Kevin Dunnett can now take place.
3. Completed the Statement of Accounts for the year ended 31st March and contacted Trevor Brown and asked him to take on the internal audit for this year.

Financial Report:

1. At close of business on 02/04/2018 the bank accounts were as follows:
 - a. Current account: £8,427.88
 - b. Savings account 1: £1678.78
 - c. Savings account 2: £194.35
2. The clerk's wages for this month were £250 which includes £50 which will be paid to HMRC for the 20% income tax accrued.
3. The clerk's expenses for this month were £68.71 which includes a set of printer cartridges.
4. A cheque for £135.71 will need to be raised to pay for the subscription to SALC.
5. A cheque for £135.86 will need to be raised to pay Express Matting for the safety mats.