

## Clerk's Report to Shotttisham Parish Council Meeting of November 2019

### Clerk's actions:

1. The clerk liaised with a clerk from another parish council who had recently adopted their phone box and was given an email address of a contact at BT payphones. This contact passed on the number of the village phone box and it was confirmed that the kiosk is listed and a full consultation with the Local Authority would be required if we wished to adopt it. This will take 90 days. The number of the telephone box was passed on to Paul Venediger and Kirsteen Torrance at the Old Post Office who have expressed an interest in adopting the box themselves.
2. The clerk is still receiving three bank statements a month for the accounts where the money has been transferred to the current account, despite sending a letter to Santander telling them they were no longer required. A follow up phone call has now been made to Santander requesting that they refrain from sending three monthly bank statements with a nil balance. Hopefully, this will put an end to them.
3. A response was sent to planning via email on 30<sup>th</sup> October in regard to the consultation on the planning notice DC/19/3986/TCA which involved a request to cut down a number of trees at Edgebrook. This met with the 4<sup>th</sup> November deadline.
4. A Notice of Election – Parliamentary Election was put up on the parish council noticeboard on Friday 8<sup>th</sup> November as requested by the Electoral Services Team at East Suffolk Council.

### Financial Report:

1. At close of business on 02/11/2019 the current account stood at £6,400.84
2. The clerk's wages for this month were £275 which includes £55 which will be paid to HMRC for the 20% income tax accrued.
3. A cheque for £100 will need to be raised for suffolk.cloud to pay for the web hosting of the Shottisham Village website for another year.
4. A cheque for £60 will need to be raised for Shottisham WI Hall to pay for the last two meetings at the Trust Hall.