

Clerk's Report to Shotttisham Parish Council Meeting of September 2020

Clerk's actions

1. The clerk has read through all the current legislation around Annual Parish Meetings and reported back to the parish council via email.
2. The clerk has made contact with all the peninsula parish clerks to check how or if they are holding an Annual Parish Meeting this year.
3. A polite response has been sent to Suffolk's Friends of the Earth via email declining their request for a donation.
4. Suffolk Cloud have been contacted and a request has been made for Google Analytics to be authorised for the clerk's use.

Financial Report:

1. At close of business on 02/09/2020 the current account stood at £5,009.64
2. The clerk's wages for this month were £300 which includes £60 which will be paid to HMRC for the 20% income tax accrued.
3. A cheque for £77.69 will need to be raised for the clerk's expenses which included a set of printer cartridges.
4. A cheque for £384 will need to be raised for Ray Kay who has paid for the hedgehog boxes which will be claimed back from AONB's grant.
5. A cheque for £14.69 will need to be raised for Philip Bouscarle who has paid Nelson Potter for the postcrete he ordered for the playground.
6. A cheque for £843.60 will need to be raised for REJB Sports Services for the remedial work that was carried out at the playground.